



Commonwealth of Virginia
Virginia Department of Criminal Justice Services

Coronavirus Emergency Supplemental Funding (CESF) Grant Program:
SEMI-ANNUAL NARRATIVE REPORT

Grant Number: 20-A5111CE20

Locality/Organization Name: Town of Shenandoah

Name of Person Completing Report: Cynthia M. Breeden

Contact Information (phone & email): 540-652-8164 treasurer@townofshenandoah.com

Reporting Period:

Semi-annual #1 (January 20 – June 30, 2020) Semi-annual #2 (July 1-December 31, 2020)

Brief Project Description: The Town of Shenandoah Police Department needed to hire a 5th Police Officer to help prevent, prepare for, and respond to the COVID-19 Pandemic.

INFORMATION & INSTRUCTIONS:

- This form seeks narrative information about the **Coronavirus Emergency Supplemental Funding (CESF)** grant project during the preceding reporting period as marked above.
- This form is to be completed and uploaded to the Virginia Department of Criminal Justice Services (DCJS) Grants Management Information System ([GMIS](#)) on or before the 15th day following the close of the quarter (July 15th and January 15th).
- Report only on **Coronavirus Emergency Supplemental Funding (CESF)** grant-funded services and activities.
- Limit your responses to approximately 2-3 paragraphs per question.

QUARTERLY NARRATIVE QUESTIONS

1. What were your accomplishments within this reporting period?

The grant did not start until July 1, 2020.

2. What goals were accomplished, as they relate to your grant application?

We did hire a full time officer to begin July 1, 2020 to help with the COVID-19 Pandemic.

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

The effective date of 5th Officer did not begin until July 1, 2020.

4. Is there any assistance that DCJS can provide to address any problems/barriers identified in the question above? (Please answer YES or NO. If yes, please explain.)

No.

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application? (Please answer YES or NO. If no, please explain.)

Yes

6. What major activities are planned for the next 6 months?

We hired the 5th full-time officer to help prevent, prepare for, and respond to the COVID-19 Pandemic.

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with DCJS?

Not at this time.